



**FRESNO COUNTY HISTORICAL LANDMARKS & RECORDS
ADVISORY COMMISSION**
March 13, 2025
4:00 PM
Fig Garden Regional Library
3071 W. Bullard Ave.
Fresno County Landmarks | Fresnolandmarks.com



Minutes

Members Present: David Rodriguez, Pat Hunter, Sue Loucks, Bill Secrest Jr., Nick Yovino, Kenneth Zech, Kevin Nehring, Vicki Clason, James Sponsler

Members Absent: Dr. Susan Pappas, Dr. James Kus, John Mendoza, and William Bertolani Jr

Staff: James Tyner, Support Services Manager, and Melissa Scroggins, Librarian

Members of the Public: Diane Tjerrild, Captain Brandon Pursell, Chrstine Borba, Nysen Armenta, James Kus, John and Linda Renn

- 1) **Call to Order at 4:03 PM. David Rodriguez, Chairman**
- 2) **Welcome & Introductions:** Introductions of County Clerk’s office, Sheriff’s Department members and members of the public.
- 3) **Adoption of Draft Agenda**
 - a) Adopted draft agenda motion made by: **Nehring, Seconded: Zech.**
- 4) **Approval of Minutes**
 - a) Motion to approve minutes of January 9th, 2025, by; **Nehring, Seconded: Zech**
- 5) **Public Comment** None.
- 6) **Records Retention**
 - a) **Record Retention Schedules to Review (Kus)**

Per Fresno County Management Directive 430, Section 434.43 "The Commission may at its discretion delegate to its Secretary (County Librarian) the responsibility for review of certain classes of records and for making recommendation as to their disposition." (Approved by the HLRC January 12, 2006.)

Record Type	Schedule Number	Department	Recommend Commission Review
Personnel Records	9800.01.01	All County Departments	did not discuss

Historical Landmarks and Records Advisory Commission

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Accounting Records	9800.01.02	All County Departments	did not discuss
Sheriff's Office Records, Reports, and Data		Administrative	Motion to approve as presented Nehring, Seconded: Zech.
Email and Instant Message Records		ITSD	Motion to Recommend Change to No Less than 3 years in retention. Yovino, Seconded: Nehring

7) Landmarks:

a) Inventory of Historic Sites in Fresno County: **None**

b) Historic Places: **None**

c) Centennial Businesses: **None**

d) Centennial Communities:

a) Commissioner Clason discussed New Auberry being a potential Centennial Community.

e) Centennial Farms:

a) Cederquist Farm application presented by Linda Renn. It was determined that due to no longer being the owner of the property, this would not qualify for Centennial Farms.

f) Centennial Schools: **None**

g) Historical Districts: **None**

h) Discussion of threatened landmarks in the County of Fresno (*All*)

i) Discussion of potential landmarks in the County of Fresno (*All*)

j) Website: **None**

8) Reports and Administrative Items

a) **Chairman's Report - (*Rodriguez*) – No Report**

b) **Secretary's Report - (*Rodriguez*)**

i) We will add Vicki Clason attendance sheet.

ii) We will Add Vicki Clason to the Roster

iii) Applications for review were tabled both applications to next meeting make sure to invite those who applied.

9) New Business: Discussion/Action

a) Proclamation for National Historic Preservation Month (*Sponsler*) Was not discussed due to Commissioner Sponsler not present.

10) Old Business: Discussion/Action

a) Diane Tjerrild needs to have her application followed up on with the Board.

11) Commissioner Reports

- a) Commissioner Nehring shared the story of finding old Fresno City Map (first city along the river) helping Jeannine Raymond with her new book.

12) Adjournment 5:12 PM Motion to Adjourn Nehring, Seconded: Zech.